

COMPANY SPONSORSHIP FORM

i@Central, Information & Service Centre Nanyang Polytechnic Level 1, Block A,

180 Ang Mo Kio Avenue 8, Singapore 569830

(A) (COURSE DETAI	LS																			
Co	urse Title																				
Start Date (dd/mm/yy)							End Date (dd/mm/yy)														
Со	urse Code																				
Co	urse Fee (incl. G	ST)	Please refer to course website																		
(B)	COMPANY INFO	RMAT	ION (*	* Man	dato	rv)															
	npany Name*					,															
	npany UEN No.																				
	for companies a nanent Resident.									ort S	cher	ne f	or spo	nsore	d Sii	ngapo	orean	or S	ingap	ore	
	Small-Medium En			-						ano	l subi	mit it	togeth	ner witl	n this	comr	anv s	nons	orshin	form)
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Nan	ne of Contact Per	Dr/Mr/Ms																			
Des	ignation / Depart																				
Mail	ing Address																				
			Cou	ntry									Posta	al Cod	de					Ī	
Tel	No											Мо	bile								
E-m	ail Address*																				
Nan	ne of Billing Person	on:	Dr/Mr/Ms									Dep	artme	nt							
Rillin	ng Address:																				
וווווט	ig Address.																				
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		Country				Pos					Posta	ostal Code									
Billir	ng Person's Cont	act Tel:				·									·						
(C) A	APPLICANT INFO	ORMAT	ION*																		
(C) APPLICANT INFORMATION* No. Salutation Name							#NRIC/FIN										Emai	l Add	Iress		
1.	Dr/Mr/Ms																				
2.	Dr/Mr/Ms																				
3.	Dr/Mr/Ms																				
4.	Dr/Mr/Ms																				
5.	Dr/Mr/Ms																				
#	Please provide onl	y the last	3 num	neric d	digits	and le	etter o	of the	NRIC	C or I	FIN (F	Refer	to Pers	sonal [ata F	rotect	ion A	ct 201	2).		
	P	,																			
	The company	will spor	nsor th	ne abo	ove a	pplica	nt(s)	for t	he co	urse) .										
_	Na /D					_		0:-	1	/C	_4		_	Ĕ							
	Name/Desi	Sig					Sigi	gnature/Date					Company Stamp:								

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Annex 1A - DECLARATION FORM FOR ENHANCED TRAINING SUPPORT SCHEME FOR SMALL & MEDIUM ENTERPRISES (SMEs)

Important Note:

- 1. Please complete this form and attach it with the relevant UEN printout (refer to Annex 2 for instructions).
- 2. Please submit this form as part of your supporting documents during course application <u>OR</u> to your Course Coordinator/Manager if the course has already commenced.
- 3. NYP reserves the right to reject the application if it is incomplete.

Name of Trainee(s)			NRIC/FIN no. of Trainee(s) (last 3 numeric digits and letter)							
Training Institution	Nanyang Poly	technic								
Course Title										
Course Commencement Date Module Name	Dlease tick he	low module(s).		[For Sin	ale Module(s) application only					
	riease tick be	iow iniodule(s).	[For <u>Single Module(s)</u> application only]							
Module Commencement Date where applicable			[For <u>Single Module(s)</u> application only]							
Please select the options that the trainee is applying for [either (i) <u>OR</u> (ii)]: *Note: Module title may be subject to changes or replaced by another module where applicable.										
(i) Applicable to trainee	who is applyin	g to study <u>Full Course</u>	(ii) Applicable to trainee who is applying to study Single Module(s)							
Not applicab	le		Not applicable							
Not applicable										
Full Entity Name (SME):				UEN Number:	UEN Number:					
(a) Declaration of Emplo	yer Small and N	Medium Enterprise (SM	E) Status and fu	Il sponsorship for course	/module(s) applied					
(a) Declaration of Employer Small and Medium Enterprise (SME) Status and full sponsorship for course/module(s) applied This form serves to declare that the named trainee is currently an employee of the above entity. And that the above entity is an organisation registered or incorporated in Singapore and satisfy the following conditions during period of application: 1. At least 30% local shareholding AND Please tick 2a. and/or 2b. 2a. Group¹annual sales turnover² of not more than \$100 million OR 2b. Group employment size³ of Please fill up (not more than 200) ¹Group tracing: i. All corporate shareholder(s) holding more than 50% of total shareholding of the company and any subsequent corporate parents. ii. All subsidiaries of the company. ² Annual sales turnover refers to the revenue or sales turnover stated on the company's income statement. ³ A company should include in its employment size any persons employed under a contract of service in accordance to the Employment Act. This is regardless of the nationality of the employee. In the event that the above entity no longer meet the above conditions and/or sponsoring the named trainee, the entity must inform Nanyang Polytechnic immediately in writing as they will no longer enjoy the enhanced training support for SMEs. NOTE: For the purpose of enhanced training support application under this scheme, SMEs include Associations, Charitable Organisations (VWOs), Societies who are registered/ incorporated in Singapore.										
(b) Check list for enclosed compulsory supporting documents										
Recent printout from UEN website as evidence that the above entity is registered in Singapore with a valid UEN number (must be dated not more than 1 week after course application closing date). (See sample printout in Annex 2).										
(c) Sponsoring company details and endorsement										
Email address of HR Office (or e	quivalent)									
Contact no. of HR Office (or equivalent)										
Name & Designation of signator	y:	Signature:		Date:	Company Stamp:					

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Annex 1B - DECLARATION FORM FOR ENHANCED TRAINING SUPPORT SCHEME FOR SOLE PROPRIETORSHIP (SP)

Important Note:

- 1. Please complete this form and attach it with the relevant UEN printout (refer to Annex 2 for instructions).
- 2. Please submit this form as part of your supporting documents during course application <u>OR</u> to your Course Coordinator/Manager if the course has already commenced.
- 3. NYP reserves the right to reject the application if it is incomplete.

				NRIC/FIN no. of							
Name of Trainee(s)				Trainee(s)							
Name of Tramee(s)				(last 3 numeric digits							
Tunining Institution	Namusas Dali	ut a ala usi a		and letter)							
Training Institution Course Title	Nanyang Poly	/technic									
Course Title Course Commencement Date											
Module Name	Places tick be	elow module(s).		[For Sine	gle Module(s) application only]						
		now module(s).		[FUI <u>3III </u>	gie wodule(s) upplication omy						
Module Commencement Date where applicable		[For <u>Single Module(s)</u> application only]									
Please select the options that the trainee is applying for [either (i) <u>OR</u> (ii)]: *Note: Module title may be subject to changes or replaced by another module where applicable.											
(i) Applicable to traine	e who is applyir	ng to study <u>Full Course</u>	(ii) Applicable to trainee who is applying to study Single Module(s)								
Not applica	ble		Not applicable								
Not applica	ble										
Full Entity Name (SME):			UEN Number:								
(a) Declaration of Employer Sole-Proprietorship Status and full sponsorship for course/module(s) applied											
This form serves to declare that the named trainee is currently an employee of the above entity. And that the above entity is an organisation registered or incorporated in Singapore as a sole-proprietorship											
with employee size of Please fill up (not more than 200) and is active during period of course application.											
In the event that the above entity no longer meet the above conditions <u>and/or</u> sponsoring the named trainee, the entity must inform Nanyang Polytechnic immediately in writing as they will no longer enjoy the enhanced training support for SMEs.											
NOTE: For the purpose of enhanced training support application under this scheme, SMEs include Associations, Charitable Organisations (VWOs), Societies who are registered/incorporated in Singapore.											
(b) Check list for enclosed compulsory supporting documents											
Recent printout from UEN website as evidence that the above entity is registered in Singapore with a valid UEN number (must be dated not more than 1 week after course application closing date). (See sample printout in Annex 2)											
(c) Sponsoring company details and endorsement											
Email address of Sole-proprietor											
Contact no. of Sole-proprietor											
Name & Designation of signate	ory:	Signature:		Date:	Company Stamp:						
i		1									

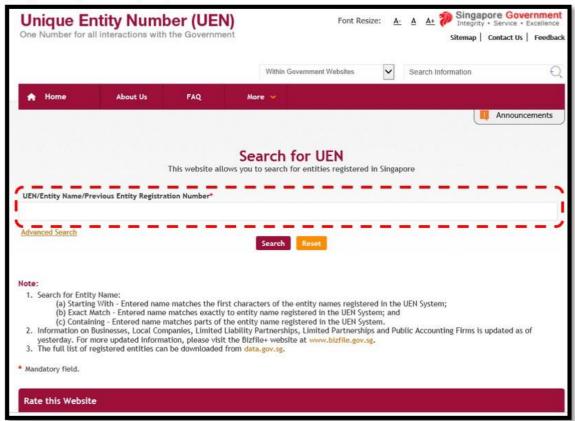
Annex 2

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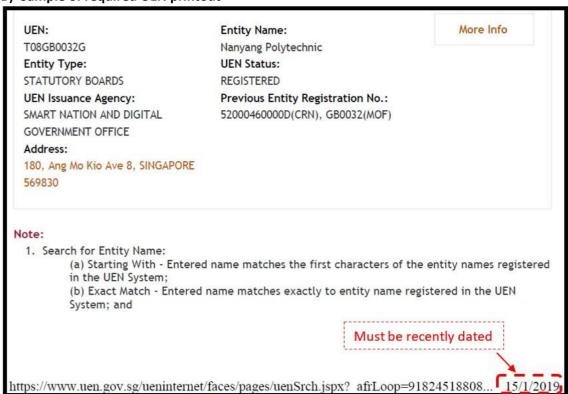
(A) Steps to find and print UEN printout

- Step 1: Go to website: www.uen.gov.sg
- Step 2: Enter your company Entity Name or UEN Number in the box (highlighted in red below)
- Step 3: Click on the "Search" button to get the search results
- Step 4: Print the search results and attach printout to declaration

Unique Entity Number (UEN) website



(B) Sample of required UEN printout



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